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**OFFICE AND CONSULTATION POLICIES**

1. The Law Office Of Michelle Ball (Law Office) offers the **first 30 minutes of consultation for \$120.**
2. Any time over the first 30 minutes will be charged at the rate of \$360 per hour. After the first 30 minutes, charges will accrue at the rate of \$36 for each 6 minute interval or portion thereof.
3. If you do not wish to exceed the first 30 minutes, *you* are responsible for ensuring this does not occur. The Law Office is not responsible for stopping the consultation at 30 minutes.
4. Payment in full is due at the end of the consultation by check, credit card or cash.
5. If for some reason, you do not pay the full amount due, payment will be due within 7 days. An annual percentage rate of 10% will apply thereafter. A \$25 charge will apply, in addition to the amount due, if a check or payment is returned.
6. Any opinion or advice given by Law Office is opinion only, based on the limited facts provided by you. Such opinion is cursory, non-binding and is not an absolute statement of law.
7. Legal representation has not been accepted by Law Office and is not guaranteed. Rather, this document is a pre-consultation tool used to ensure full understanding of and agreement to abide by the policies of Law Office. Legal representation does not begin until a separate fee agreement is signed and the required deposit for services is made.

I HAVE READ THE ABOVE TERMS, UNDERSTAND THEM, AND AGREE TO THEM.

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_